



Provider access policy statement

Approved by: Pip Burley

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1. Aims

The aim of this policy is Leamington LAMPs arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

We want to ensure that there is an opportunity for a range of education and training providers to access our students for the purposes of informing them about approved technical education, qualifications or apprenticeships.

2. Student entitlement

All students at LAMP are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact the Education Manager, Florence Ellis.

Telephone: 01926 886699

Email: florenceellis@leamingtonlamp.co.uk

3.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into LAMP to speak to students and/or their parents/carers:

3.3 Granting and refusing access

LAMP reserve the right to deny access to providers if we do not think they are suitable for our student cohort.

3.4 Safeguarding

Our safeguarding/child protection policy outlines LAMP's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

3.5 Premises and facilities

LAMP have appropriate facility (subject to timetabling) to accommodate providers in both a large or small group setting. It is advisable that providers bring with them any audio and visual devices for presentation they might need. Providers can leave prospectuses for students to read.

4. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

5. Monitoring arrangements

This policy will be reviewed yearly.